

King Athelstan Primary School

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Headteacher: Emily Newton

21st April 2016

Dear Parents and Carers

Buildings update

We are delighted to be writing to you with the news that our building work will be starting next week. This is really exciting and I know the whole school community will be eagerly watching as the work progresses. It is anticipated that the project will be completed by Christmas.

As with all building work, we will be introducing some changes to our school routines to accommodate the work. These changes will be reviewed and updated as work progresses to make the process as non-disruptive as possible whilst ensuring the safety and welfare of the children remains unaffected.

Contractor information

The building contractor is Kier - you may have seen their vans on site already. Their site manager, Cliff Denman, will be responsible for the team here and Simon Clarke will be managing the project for RBK. Cliff will remain in close contact with the school and will work around our arrival and dismissal times in terms of deliveries.

Week commencing 25th April (provisional plan)

- The builders' compound will be put in place and hoarded off. This will predominantly be in the KS1 playground.
- A controlled access gate will be added to provide a route from the KS1 playground gate through to the small hall.
- Rehearsal of the new fire evacuation routes will be conducted with the children.

Drop off and collection - key information from Monday 25th April

All:

- Doors will open at 8.40am instead of 8.45am to allow more time for parents/carers to move around the site.
- Gates will close at 8.50 as usual.
- Please do not arrive significantly before 8.40am as Kier will be taking deliveries first thing in the morning.
- Please drop children off and leave the site promptly to allow other people to access the school easily.

EYFS:

- Access to **nursery and reception classes** will remain the same; however, we will be asking that you wait in the **big EYFS outdoor area**.
- Please do not allow children to touch the activities/equipment set up for the children's learning.



Year 1:

- Monet and Picasso will use their **classroom doors** at the **front** of the school.

Year 2:

- Hockney and Matisse will access classrooms as **normal**.
- Please wait as near to the classroom doors as possible.

Years 3 - 6:

- KS2 classes will be entering the school through the **small hall doors**.
- These will be accessed via the controlled access gate.

YMCA:

- Children going to YMCA will be collected by Jessie and the YMCA team from inside the **large hall** at 3.15pm.

Clubs:

- Clubs that are dismissed from the large hall will now be dismissed from the **small hall**.

Breakfast Club/YMCA:

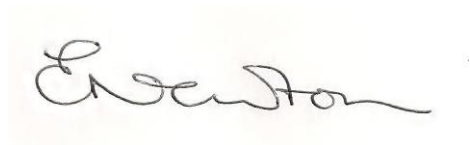
- Access to the King Athelstan Centre will be through the controlled access gate.
- It is important that parents and carers dropping off their children escort them all the way to the front door of the Athelstan Centre.

We will be writing to you over the coming weeks with regular updates and any changes to the provisions listed above.

In the meantime, please bear with us as we work with both RBK and the team at Kier to achieve these fantastic improvements to our school. Your positive support is always very much appreciated.

Further updates and plans for the extension will be made available over the coming days on the school website at: www.kingathelstan.kingston.sch.uk/building

Yours sincerely



Emily Newton
Headteacher



Ed Gossage
Chair of Governors