# **King Athelstan Primary School**

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## Headteacher: Emily Newton

16<sup>th</sup> December 2016

Dear Parent and Carers

#### Extra-Curricular Clubs – Spring Term 2017

We are delighted to be able to offer a wide range of extra-curricular clubs this Spring to further enrich the curriculum opportunities offered at King Athelstan. Each club leader has provided a brief summary of what their club will involve in order to help your child choose what they would like to do, this information can be found on the school website and the school office.

There will be some changes in the procedures for requesting a place in an extra-curricular clubs for the Spring Term.

If your child would like to attend a club, please complete the club booking and return it to the school office <u>from</u> 8:30am on Monday 19<sup>th</sup> December 2016. Forms will not be accepted prior to this time. If your child attends breakfast club please hand forms to the Breakfast Club team and they will be collected at 8:30 by the admin team.

We endeavour to offer children their first choice of club, however, this is not always possible due to high demand therefore we recommend that you select more than one club for your child. If the activity you have selected is full, your child will be put on a waiting list and given a place if one is made available. Please note - there are limited spaces for all clubs and there is no guarantee that your child will get to attend a first choice club.

Children will be accepted onto clubs on a **first come first served basis**. You will be informed whether your child has been successful in securing a place **by Tuesday 3**<sup>rd</sup> **January**.

### Pupil Premium Places:

Each of the clubs will be offering free places for Pupil Premium children. Each Pupil Premium child will be entitled to one free club per term. Pupil Premium funding is allocated to children who are entitled to Free School Meals (not universal free school meals) or those who have been entitled during the past six years. This applies to internal and external clubs. A minimum of 20% of places in each club will be reserved as Pupil Premium places.

**Places will be allocated via ParentPay**, if your child secures a place in a club this will appear as a new payment item on your ParentPay account. You will need to consent to your child attending a club in ParentPay, and you **must** use the notes field to notify us of who will be collecting your child. All payments must be made via ParentPay and payments must be received by **Monday 9<sup>th</sup> January**. Clubs commence week of **Monday 16<sup>th</sup> January**.

<u>IMPORTANT</u>: Any places not paid for by Monday 9<sup>th</sup> January will be cancelled and automatically allocated to the next child on the waiting list.

**Please be aware that there may be weeks when we need to cancel clubs**. Wherever possible we will try to avoid this. In the event that it is unavoidable we will try to give you as much notice as possible communicating by an email or by writing to you.

Kind regards, Darren Mc Laughlin PE Coordinator





Samantha Abdool Welfare & Attendance Officer

Ofsted





#### Spring Term Clubs Booking Form - Sports and Non-Sports Clubs

Please note: separate forms must be completed for <u>each child</u> wanting to take part in a club.

Name of Child:

Pupil Premium: YES / NO

Please NUMBER all of the clubs your child is interested in, in order of priority:

- 1 = first choice
- 2 = second choice
- 3 = third choice

Clubs will be allocated on a first come first served basis giving each child the opportunity to participate in at least one club before allocating a second club to any children wanting to attend more than one club.



- Y2 French Club (12:45-1:15pm) £0 (lunchtime)
- Y4 Y6 Football (3:30-4:30pm)- £15
- Y3- Y6 Dance (3:30-4:30pm) £25
  - $y_3 y_6 Chess (3:30-4:30pm) £30$

- No payment is expected at this stage.
- The payment is non-refundable and paid at the beginning of the term, once your child's place on the club has been confirmed.
- Your child's place will be confirmed by <u>Tuesday 3<sup>rd</sup> January</u> via ParentPay
- Payment in full by Monday 9<sup>th</sup> January

Forms will be accepted from Monday 19<sup>th</sup> December 2016 at 8:30am <u>IMPORTANT</u>: Any places not paid for by Monday 9<sup>th</sup> January will be cancelled and automatically allocated to the next child on the waiting list.