



FORMAT OF BIDS

Tenderers should present their proposals in the following format:

- Section 1 Table of Contents**
- Section 2 Management Summary**
- Section 3 Meeting the Specification**
- Section 4 Cost and Charging Arrangements**
- Section 5 Declarations, Undertakings and Attachments (see Document 7)**

Conclusions

Whilst every endeavour has been made to give tenderers an accurate description of the School's requirement, tenderers should make their own assessment about the methods and resources needed to meet those requirements.

Visits to the school are encouraged and welcomed. Available school tour dates are listed in the Tender Timetable (Document 3).