

King Athelstan Primary School

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8th July 2025

Dear Families

As mentioned in the digest recently, we have been introducing our new Lockdown Policy with the children. We have moved to electronic signals and will be doing walkthrough practices of this like we do with Fire Drills. We have explained to the children that we practise things to ensure everyone is safe and able to follow instructions quickly, even though it is fairly unlikely that we will ever use a full lockdown for real. We have explained that, unlike the fire alarm, we will only do practises that we tell the children about in advance - the lockdown alert cannot go off by accident unlike the fire alarm which may go off accidentally, e.g. if someone has burnt toast.

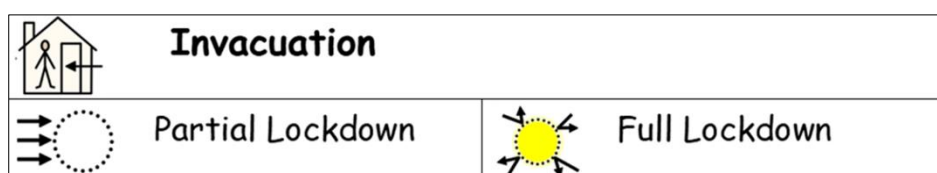
As with all school procedures, the lockdown procedure is presented in a child centred way.

Key points

We have talked about the difference between a fire drill being an **evacuation** and a lockdown being an **invacuation**.



We have talked about a partial lockdown and a full lockdown:



There are key phrases to remember for each procedure:

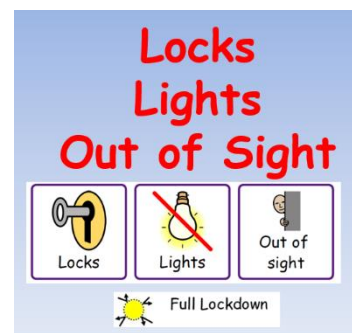
Partial lockdown: everyone comes inside the building and external doors and windows are shut and locked. Learning continues as usual. Children can move around inside, e.g. to use the toilet. Last week we read a story about a dog coming on to the school grounds to help understand this.

 Partial Lockdown

**Inside rule -
safe in our school**



Full lockdown: everyone comes inside and goes to their classroom (or the nearest classroom space), internal doors are locked from the inside and everyone sits in silence in their "safe place" (for most children this will be under their tables but for younger children and in some rooms it is a "safe" part of the classroom e.g. book corner). In school we talk about this like a game - senior leaders should be able to walk around the school in a full lockdown practice and not "notice" anyone in any room as they are so quiet and "hiding". This situation is more likely to come as a direction from emergency services or a very unusual critical situation.



End of lockdown

End of lockdown is signalled with the message "locks away on with the day."

Alerts

On-screen alerts come up with the messages for lockdowns in classrooms and a noise sounds with this. There is also a "pulsing" version of the fire bell to ensure everyone has heard, no matter where they are. The children have seen the alerts that come up on the screen and have heard the noise of the alarm.

General information

We are using the set of visuals below to support the children's understanding. There will be more assemblies and information to follow - we just wanted to give you an overview so that you are aware of their learning about this and the new system of alerts.

The children will begin to practise the lockdowns with their classes before we practise as a whole school.

In the unlikely event of a real lockdown, no one would be able to enter or leave the school until the all clear was given by the school or emergency services.

Evacuation	Invacuation	
	Partial Lockdown	Full Lockdown
One continuous bell	Bell sounds in three pulses <i>"Inside rule - safe in our school"</i>	Bell sounds in three pulses <i>"Locks, lights, out of sight"</i>
Line up	Line up (if not in class)	Line up (if not in class)
Follow your evacuation route outside (see image by door)	Return to/stay in your classroom	Come/stay inside and into a classroom
Line up in the KS2 playground in register order	Adults will lock doors to the outside and close the blinds	Adults will lock <u>all</u> doors and close the blinds
Wait quietly for further instructions	Continue learning in your classroom	Hide quietly out of sight
You must stay outside	You can leave the room to go to the toilet but must stay inside	You must stay in the room

Thank you for your ongoing cooperation.

Emily Newton

Headteacher