

King Athelstan Primary School

Villiers Road, Kingston Upon Thames, KT1 3AR
Tel: 020 8546 8210 Fax: 020 8547 2732

admin@kingathelstan.rbksch.org
www.kingathelstan.kingston.sch.uk



Headteacher: Emily Newton

8th September 2020

Dear Parents and Carers,

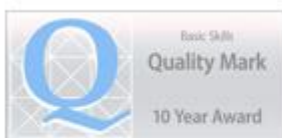
Thank you for supporting us with a fairly smooth pick up yesterday afternoon. We know that there were a few issues that need resolving from the school's organisation and we hope that, with each day, things will improve. Apologies that we have been unclear or inconsistent with some of our information. This has only come to light as we have seen things actually running for the first time.

Today we will be:

- Moving Year 6 to green lines by the shed at the end of the day. Year 4 will be on the existing green lines. This will reduce congestion by the doors.
- Ensuring all siblings are out at the correct sibling slots -this will be **any** children in Years 1-5 with siblings anywhere in the school, including EYFS and Y6.

A couple of clarifications:

- Year 6 need to arrive at **8.40am** and leave at **3.05pm** regardless of whether they have siblings. It might be worth considering allowing Y6 children to meet you outside a short distance away from the school if they are not yet walking home alone (e.g. in the park or at the end of the road). This will build their independence and help reduce congestion on-site. Apologies that this was inconsistent on previous information. The correct information is attached.
- The whole of Reception need to arrive at **8.40am** (after their first day when they arrive at 9.15am). Kusama Class will leave at 2.55pm, and Nelson Class at 3pm.
- At the end of the day, please leave the school site as soon as your child is with you and save any greeting and conversation or handing over of belongings until you have left the premises. If you cannot see your child, please alert a member of staff, who will find them. In the meantime, please loop around the one way system again while we do this, rather than waiting in the playground.
- If someone else is collecting your child (e.g. the parent/carer of a child in a different year group) then your child must still be collected in their normal allocated slot. Please ensure the person collecting is aware of this.
- It is fine to drop your child at the KS1 gate and continue down the path to the car park if you wish.



- If your child forgets something (e.g. their water bottle/book bag), please leave it until the next day. Staff will remind them to gather all their belongings, however, if they leave things behind they should not re-enter the building once they have come out. We are also not able to accommodate requests to use the toilet after dismissal.
- For KS2 children - as they will be wearing their trainers/plimsolls on PE days, they will be able to play on the MUGA at playtime on those days. Therefore, there is no need to bring trainers on other days. There is PLENTY to do in KS2 playground now!
- School exercise books from last year will be sent home on Friday.
- Please **do not** bring Pokémon cards or any other personal items to school until further notice.

As with all our arrangements, please do contact us separately if there is a significant issue that has not been resolved for your family. Unfortunately, we are unable to move children into completely different time slots.

If you wish to give permission for your child to walk home alone, or meet you off-site, please complete the following Google Form: <https://forms.gle/DCynrPGs4KzCTreL6>.

The new messages email (messages@kingathelstan.rbksch.org) is now working and available for any general messages to the office, such as informing us about medical appointments, or a change to pick up arrangements. We are unable to accept verbal messages given at the gate or in the playground.

Thank you for your continuing support.

Yours sincerely,



Headteacher