

King Athelstan Primary School

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Headteacher: Emily Newton

7th September 2020

Dear Parents & Carers,

Thank you for your cooperation and patience this morning. The children came into school really calmly and are all settled in their classrooms. Well done everyone!

We thought this morning went really well for the first day, however, there are a few things that will help, both at pick up today and drop off tomorrow morning.

At the Front Gate

- Please do not arrive early and join the queue. If you are early, go for a walk and come back ready for your time slot.
- Please drop your child off in the time slot that you have been allocated. We cannot guarantee your child's safety if they arrive outside these times as staff will not be available to supervise them. It is also not fair on the other families if people try to 'jump the queue'.
- A couple of minutes before it is your child's drop off time, please join the queue towards the Children's Centre (the light blue building). This will keep the crossing area clear. Keep close to the fence and maintain social distance. Please do not walk in the road.

Entering the School

- Please say goodbye to your child while you are in the queue outside the school gate. This is so that there are no hold ups as the large numbers of people move along the route. The staff will ensure children get through the correct door, so please do not stop and wait to see them in, but just keep walking.
- It is fine if you want your child to come through the gates into the KS1 playground alone and for you to bypass this, walking straight on to the car park exit rather than across the playground.
- Please keep behind the yellow line and the cones at all times and always follow the one-way system, exiting the playground at the rear, into the car park.

Pick Up

- You will be called in to collect today in the same way as this morning, so please only arrive and queue for your time slot.
- Your child will be lined up ready and will come and join you as you walk through the playground. Please wait until you are outside school to manage bags and greetings and chat about the day - this is to keep everyone moving! It is inevitable that this will be a slower process the first time. Thank you in advance for your patience.



General

- Please use the admin email address for all messages (admin@kingathelatsn.rbksch.org) whilst we resolve the issue with the new messages email (messages@kingathelstan.rbksch.org). Staff outside on duty are not able to take messages.
- Please also respect the 2m social distancing from each other and from staff at all times.
- We have attached a summary of timings for your information.

Thank you everyone. See you at the end of the day.



Miss Newton

Headteacher

Timings & Colour Codes

8:30am	AM Nursery	2 year olds and all Nursery children, except those new to Nursery on their first day	11:30 am
8:40am	All Reception	Except those new to Reception on their first day	Kusama
			Nelson
8:40am	All Year 6	Year 6 must come at their allocated time of 8:40am, unless they are siblings arriving with the rest of the family;	3:05pm
8:45am	Siblings Years 1, 2, 3, 4, 5	Families with siblings: Surnames A - L ONLY Families with more than one child at the school.	3:10pm
8:50am	Siblings Years 1, 2, 3, 4, 5	Families with siblings: Surnames M - Z ONLY Families with more than one child at the school.	3:15pm
8:55am	Years 2, 4	All families with one child at the school in Years 2 and 4.	3:20pm
9.00am	Years 1, 3, 5	All families with one child at the school in Years 1,3,5.	3.25pm
12:30pm	PM Nursery	2 Year olds and all Nursery pm children	3:30pm

Year Group	Colour code	Details
Nursery	Orange footprints	EYFS gate, near main entrance: please do not congregate in this area.
Reception	Orange Footprints	EYFS gate, near main entrance.
Year 1	Red Footprints	Year 1 corridor entrances in the KS1 playground, leading to the Year 1 classrooms.
Year 2	Purple Footprints	Straight into the Year 2 classrooms through their external doors.
Year 3	Blue Footprints	Large hall door in the KS1 playground and through the hall doors on the left.
Year 4	Green Footprints	Small hall doors in the KS1 playground, then through the hall doors on the right and up the 'Hogsmill' stairs.
Year 5	Pink Footprints	'Fish Tank' doors in the KS1 playground and then up the fish tank stairs.
Year 6	Green Footprints	Small hall doors in the KS1 playground.

PE Timetable- children should wear their PE kit to school on their PE days.

	Monday	Tuesday	Wednesday	Thursday	Friday
Year 1 O'Keeffe			✓	✓	
Year 1 Van Gogh	✓	✓			
Year 2 Hockney	✓	✓			
Year 2 Matisse		✓		✓	
Year 3 Cassatt			✓	✓	
Year 3 Da Vinci	✓				✓
Year 4 Mehretu	✓				✓
Year 4 Wiley	✓		✓		
Year 5 Dali		✓		✓	
Year 5 Warhol				✓	✓
Year 6 Kahlo			✓		✓
Year 6 Riley			✓		✓